

**KENTUCKY BOARD OF  
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS  
BOARD MEETING MINUTES  
Friday, July 21, 2006**

A regular meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Hilton Garden Inn Airport located at 2735 Crittenden Drive, Louisville, Kentucky.

**BOARD MEMBERS PRESENT**

Ms. Eileen Durbin, Chairperson  
Dr. Leonard Knight, Vice Chair  
Louis J. Twyman  
Dr. Delbert Hayden  
Ms. Stephanie Head  
Mr. Anthony Watkins

**OCCUPATIONS & PROFESSIONS**

Carolyn Jones, Board Administrator  
Wendy Satterly, Supervisor

**OTHERS PRESENT**

Diane Schuler Fleming, Office of the Attorney General  
Mike Rankin, KAMFT  
Wanda Schubarth  
Eric Smith

**BOARD MEMBERS ABSENT**

Dr. Oneal Carman

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**Call to Order**

Ms. Durbin called the meeting to order at 1:40 p.m..

**Approval of Minutes**

Mr. Twyman made a motion to approve the minutes of the June 15, 2006 meeting as presented. Dr. Hayden seconded the motion. The motion carried.

**Approval of Financial Statement**

Dr. Knight moved to approve the financial statement as presented. Mr. Watkins seconded the motion. The motion carried. Dr. Hayden made a motion to request financial information from the past 5 years in order make comparisons in the amount received to the expenditures of the Board. Dr. Knight seconded the motion. The motion carried.

**Director's Report**

Ms. Satterly attended the meeting on behalf of Claude Wagner, newly appointed director of the Division of Occupations and Professions. Mr. Wagner is looking forward to having a good working relationship with each board.

**Old Business**

There was no old business brought forth for discussion.

**New Business**

Ms. Durbin recognized Ms. Wanda Schubarth to address the Board regarding her application for licensure. Ms. Schubarth would have been eligible for certification in 1996 and subsequently been eligible to be grandfathered into licensure in 1999. She did not, however, complete the certification process and asked for the Board to recognize the hours earned from 1994 – 1996 and allow her to be approved for licensure. Following Ms. Schubarth's presentation Board members asked several questions with regard to her application. Ms. Schubarth was told to expect a decision in writing 7-10 days after the meeting.

Ms. Durbin asked if any Board members would be attending the AAMFT conference in October necessitating the meeting date to be changed in order to have a quorum. No change was necessary.

A motion was made by Ms. Head to go into executive session pursuant to KRS 61.810 (1) (c) to discuss matters of potential litigation. Motion, seconded by Mr. Twyman, carried.

A motion was made by Dr. Hayden to come out of closed session. Dr. Knight seconded the motion. The motion carried.

**Associate Permit Renewals**

Mr. Watkins moved the committee's recommendation to approve the associate renewal application(s) submitted by **Carol Fleischaker, Marci Huff, Theresa Johns, Jason Joy, Michael J. Waterman, and Melissa S. White.** Dr. Knight seconded the motion. The motion carried.

### **Associate Application Review**

Mr. Watkins moved the committee's approval of the associate permit application(s) submitted by **Andrew Bathje, Brian Davis, Julie Heinbaugh, Betty Kratzenberg, Karen K. Miller, and Gerri W. Timmons**. He further moved the committee to defer approving the application of **Kelly Marie Parker** pending clarification of coursework. Dr. Knight seconded the motion. The motion carried.

### **Audit Renewals**

Dr. Knight moved the committee's recommendation to approve the audited renewal application(s) submitted by **Barbara Bridwell Delker, Sarah Lynn Greer, Kerry Edward Hobson, Alison Hahn Johnson, Marc A. Leibson, Anne S. McCollom, Lillian Beatrice Mills, Catherine M. Reedy, Vernon C. Rickert, Jr., Thomas D. Robbins, Christine Sowders**. No applications were denied. Ms. Head seconded the motion. The motion carried.

### **Continuing Education**

Ms. Head moved to approve continuing education program application(s) and clock hours as requested:

- Cross Country Education – Positive Parenting with a Plan: Helping to Empower – 6 hours
- Cross Country Education – Postpartum Mood and anxiety Disorders: Assessment and Treatment – 6 hours
- Division of Child Abuse and Domestic Violence Services – Domestic Violence Offender Treatment Conference – 8 hours
- Kentucky Community Crisis Response Board – Strategic Response to Crisis – 14 hours
- Kentucky Community Crisis Response Board – Pastoral Crisis Intervention – 13 hours
- Learning Disabilities Association of Kentucky – Structured Learning and Managing Emotions of Individuals with LD – 6 hours
- NorthKey Community Care – Understanding and Implementing Seven Challenges – 12 hours
- PESI – New Approaches in Understanding, Assessing, and Treating Persons Who Self-Harm and Self-Mutilate – 7.5
- Purchase Area Mental Health and Aging Coalition – Alzheimer's – An Overview – 1 hour

And to deny the following continuing education program application(s):

- Purchase Area Mental Health and Aging Coalition – Long Term Planning
- Purchase Area Mental Health and Aging Coalition – Sound Solutions for Life
- Purchase Area Mental Health and Aging Coalition – The Facts of Life, Momma, Noah and Boy Scouts

Mr. Watkins seconded the motion. The motion carried.

### **Inactive Status Review**

There were no requests for inactive status submitted for Board action.

### **Licensure Reinstatement Review**

There were no requests for licensure reinstatement submitted for Board action.

### **LMFT Licensure Review**

Mr. Watkins moved the committee to deny the licensure application of **Wanda Schubarth** based upon the fact that she must first complete the associate phase of licensure. Ms. Head seconded the motion. The motion carried.

### **Supervision Contract Review**

There were no supervision contracts submitted for Board action.

### **Complaints**

The Complaints Committee did not make any recommendation the regarding complaints. Ms. Fleming gave the following updates:

Humphrey's Investigation - Ongoing  
04-040, 04-050, and 04-060 – Ongoing  
05-030 – Board voted to file formal charges and proceed with a hearing  
06-003 – Ongoing  
06-004 – Ongoing  
06-005 – Complaint retracted with no Board action being taken

**Board Administrator Report**

Current number of LMFTs in July – 448

Current number of MFT Associates in July – 109

Test Scores from the May 15 – June 10, 2006 were received July 14, 2006. Of the 5 candidates tested, 3 failed and 2 passed. Letters notifying candidates were sent on July 17, 2006. PES will be sending new scannable application packets to the board for distribution to all 120 associates who have been submitted for testing.

**Scheduled Meetings**

The next meeting date is Thursday, August 17, 2006. Committee's begin at 8:30 a.m. Board meeting to begin at 9:30 a.m. The meeting will be held at 911 Leawood Drive, Frankfort, KY.

**Examination Dates**

The remaining examination window for 2006 is September 11 – October 7, 2006. Deadline for submission of names was July 18, 2006.

**Additional Business**

Ms. Durbin reminded everyone that the minutes were posted on the web.

Ms. Durbin suggested to the Board that they allow John Sohan, the Board's investigator, to attend the National Certified Investigator/Inspector Training Basic Program Class, September 12-14, 2006 in Alexandria, Va. It is being held in conjunction with the CLEAR Conference and AAMFTRB. Mr. Twyman put that in the form of a motion. Dr. Knight seconded the motion. The motion carried.

Ms. Head volunteered to look into the possibility of having an on-line news letter for licensee's.

**Approval of Travel and Per Diem**

Mr. Twyman made a motion to approve travel and per diem for members attending today's meeting. Ms. Head seconded the motion. The motion carried.

**Adjournment**

Having no further business to be brought before the board, Ms. Head moved to adjourn the meeting. Mr. Twyman seconded the motion. The motion carried. The meeting adjourned at 4:30 p.m.



APPROVED

Prepared by Carolyn J. Kyler, Board Administrator  
July 25, 2006